

CUTSDEAN PARISH COUNCIL GLOUCESTERSHIRE

Clerk to the Council Peter Forshaw 68 Gretton Rd Winchcombe GL545EL Tel: 01242 602 593

MINUTES

of meeting of the council at
MANOR FARM TUESDAY NOVEMBER 8 2016 AT 8PM

Present: Cllrs: Wright, Beetson (chair), Butler, Smith, Nigel Moor (GCC) Peter Forshaw (clerk)

1. Apologies: None
2. Minutes of September meeting: approved and signed
3. Matters arising:

Patching along Buckle Street from Trafalgar to the Farm Park starting on 24th October. Cllr. Moor reported that this had been postponed. Completion expected by March 2017. Concern expressed at inconvenience caused by road closure.

The chairman reported that she had met with Bob Skillern to plan work in Sandy Lane. Planning now in hand. Councillors stressed the urgent need for work on the trees.

Minerals Plan Consultation. Cllr Moor presented the latest plan. Concern was expressed about arrangements for vehicular access to the small triangular site shown on the plan and belonging to Huntsman's Quarry in Naunton Parish. Cllr. Moor agreed to follow this up.

4. Report from Cllr. Moor. In addition to item 3 below Cllr Moor drew attention to a new road safety hub set up by GCC. This could be accessed on line and covered essential emergency services. Go to <http://roadsafety-gloucestershire.org.uk> for details.
 5. Financial report with details of spending to date were presented by the clerk (attached)
Current ac balance: 31/10/16: £2,680.00
Cheques authorised ch.270 £75.00 Ian Piper (IT support)
ch.269 £30.26 Clerk's expenses
 6. The clerk had obtained a quotation from a payroll company (PATA) and asked the council to consider engaging them at a cost of £40.00 p.a. Council studied the quotation and agreed that the clerk should seek further clarification of terms and if favourable proceed.
 7. Over the last 8 weeks the clerk reported 10 hours (including calls to HMRC) and 3 hours dedicated to the website.
 8. The draft budget (including projected expenditure on the website and s137 payments) prepared by the clerk was £2099.80. Implications for an increase of £200 on the precept were considered: it was agreed to delay the decision until the January meeting when the precept had to be submitted.
 9. The clerk had had difficulty operating the system but had now received training. It was agreed to pay Ian Piper's invoice of £75.00 for setting up the council laptop, but to delay the other (£405) until the site was live.
 10. Correspondence received: CPRE news letter; CDC consultation on draft scheme for Community infrastructure levy. Other circulated by email.
 11. Next meeting Tuesday January 10th 2017 West Barn Farm
- Meeting closed 9.30pm.

Signed:.....dated

circulated by email: Denny Beetson, Ted Smith, Matthew Butler, Nigel Moor
Hard copy: David Wright.