

DRAFT MINUTES OF MEETING at FARFIELD FARM  
TUESDAY JULY 25TH 2017 AT 8PM (RESCHEDULED FROM JULY 18TH)

1. Apologies: Cllrs Wright and Moor (GCC)
2. Minutes of May meeting agreed and signed
3. Matters arising not covered hereunder: Cllr. Smith signed declaration of acceptance of office as chair for current year.
4. Cllr Moor had sent an update on patching of Buckle Street from 3/103 Temple Guiting Junction to Cotswold Farm Park which is now scheduled from 28/08/17 to 08/09/17. Clerk to ask cllr Moor whether work on grips in the village was complete and whether they had been cleared between the Bake House and the the bridge.
5. Financial report and payments authorised  
Current account Bank reconciliation: net credit balance: £2,205.36  
unbanked cash £0.00  
unpaid cheques £0.00  
Clerks expenses (March April May June July) ch.0280 £68.13
6. Winter resilience: Amey's form completed with request to give appropriate consideration to the need for road clearing in Cutsdean under snowy conditions. Agreed : Mr. Kevin Strange of 2 Norton Farm Cottages, Evesham Rd. Toddington: appointment renewed as local snowplough operator. Cllr Beetson local snow warden.
7. Agree action to discourage dog fouling on village verges. Agreed that a shortened version of a letter sent in 2007 should be drafted by the clerk and distributed to residents by Cllr. Smith. Cllr Beetson to speak informally to the master of the hounds about nuisance caused on occasion at specific locations in the village.
8. To consider a parishioner suggestion to install a defibrillator in the village phone box. It was agreed that there is a clear need for such an installation in the village. Clerk to explore funding possibilities, given small precept available to so small a community.
9. Independent audit compliance  
Item 2.11 Agree a grant awarding policy. Agreed statement attached (app.1)  
Item 8.1 Approve assets register. Copy attached (app. 2)  
Item 3.7 Agree inspection record of same. Copy attached app.3)
10. Agree action on clerk vacancy. The attached draft advertisement was approved. Clerk to consult GAPTC on timing and placing. (App.4)
11. Correspondence: Circulated by email. No further action
12. AOB
13. Date of next meeting Tuesday September 12<sup>th</sup> The Old Bakery

By email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, Nigel Moor  
Hard copy: David Wright.

Signed:..Peter Forshaw.....dated .....